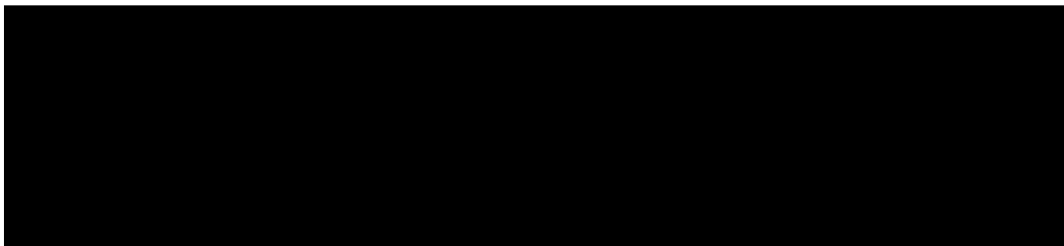


Weekly Activity Report - Ending 22 Jan 58

1. Assignments - Active

a.

25X1C1e



b. Personnel-Type Vital Records Study: Discussed the status of the study with Mr. [REDACTED] just appointed Records Management Officer again for the Office of Personnel. He will phone me as soon as he has completed reviewing papers on the study that were left him by Mr. [REDACTED]. At that time we will meet to complete review of any pending questions. Mr. [REDACTED] mentioned it had been decided to move the records management function from the Records and Services Division and place it on a staff level within the Planning Staff.

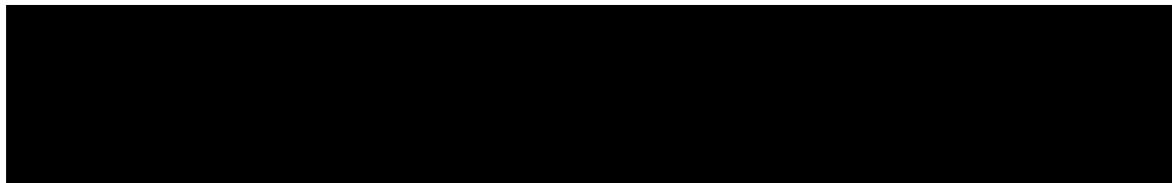
25X1A9a

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2. Contributions:

25X1A13c



3. News:

Attended the American Society for Public Administration Conference on 17 January, subject: "International Aspects of Administration".

25X1A9a

